

# **WALLED LAKE SCHOOLS BOWLING BOOSTERS BYLAWS**

## **Article I Name**

The name of this organization shall be the Walled Lake Schools Bowling Boosters and shall be referred herein as WLSBB.

## **Article II Purposes & Objectives**

- A. The Walled Lake Schools Bowling Boosters is organized for the express purpose of supporting and enhancing the Athletic Bowling Program of the Walled Lake High Schools.
- B. The Walled Lake Schools Bowling Boosters shall operate as a tax-exempt internal booster club as defined by the Walled Lake Consolidated School district.

## **Article III General Membership**

- A. The membership of the WLSBB program shall include the parents/guardians of members of the Walled Lake Schools Athletic Bowling teams.
- B. Any person who has a general interest who is currently affiliated as a coach, parent, or guardian of a current bowler in the WLSBB program.

## **Article IV Coaches**

The Walled Lake Bowling Coaches act in an advisory capacity to officers and members of the booster organization and are nonvoting members, with the exception of coaches who are parents who have met the membership requirements as stated in Article III.

## **Article V Executive Board**

- A. The Executive Board shall consist of President, Vice-President, Secretary, Treasurer, a School Representative from each participating school and the Head Coach or his/her Coach Representative. A person shall hold only one elected position at one time.
- B. Nominations of officers may be made from the general membership throughout the bowling season, and shall be directed to the Vice President, who will conduct the elections at the end of the bowling season.
- C. Election of all other Executive Board Members, with the exception of Coach Representative, will take place at the end of the bowling season. The elected officers assume office immediately after the banquet.
- D. If an officer vacancy occurs, with the exception of the President, it will be filled by vote at the next scheduled General Membership meeting. If no member is nominated or accepts nomination, or if there is no general meeting, the executive board may appoint an officer until the next seasonal election.
- E. If the position of President becomes vacant, the Executive Board will hold a meeting to appoint the Vice President to assume the position of President until the end of the season, at which time the General Membership will vote to elect a new President.
- F. An officer may be removed by the Executive Board for lack of participation in Booster activities, failure to fulfill their officer duties or for actions that jeopardize the WLSBB program.

## **Article VI Duties of Officers**

The committee of officers shall supervise the affairs of the organization and transact necessary business between meetings. Their specific duties are as follows:

### **A. President**

The President shall preside at the Board and General Membership meetings, provide agendas, call meetings, establish committees, appoint committee chairpersons, coordinate the work of the committees and shall be ex-officio members of all standing committees. He/she shall also serve as the liaison with the School Administration, Superintendent and Board of Education on WLSBB matters.

### **B. Vice-President**

The Vice-President shall assist the President with duties as requested. The Vice-President shall chair the nominating committee for election of officers and run said election. In the case of a President vacancy, the Vice-President shall assume the roles and responsibilities of the President until the next scheduled election. In addition, any duties not being fulfilled by a school representative become the responsibility of the Vice-President.

### **C. Secretary**

The Secretary shall be responsible for the accurate recording of minutes at Board and General meetings. Copies of the minutes shall be read and approved by the Executive Board and will be made available to the general membership. The Secretary shall handle the general correspondence of the WLSBB and shall be the custodian of the records of the WLSBB except for the accounts of the Treasurer.

### **D. Treasurer**

The Treasurer shall receive, deposit, disburse and keep an accurate record of the WLSBB fund in accordance with generally accepted accounting principles and the Walled Lake Consolidate School guidelines. The Treasurer shall provide an account of the financial condition of the WLSBB at all General Membership meetings and when requested by the President. The Treasurer shall make available to the general membership a final financial summary of the WLSBB program annually by season's end.

### **E. School Representative**

The School Representative shall be the liaison between the parents and the administrator of their respective schools and WLSBB.

### **F. Coach Representative**

The Coach Representative shall be a member of the coaching staff, appointed seasonally by the Head Coach and shall sit as a non-voting member on the Executive Board. The appointed coach will serve as the Walled Lake Schools Bowling Program liaison to the WLSBB.

## **Article VII Funds**

All WLSBB funds will be placed in one Walled Lake Consolidated Schools account. Funds will be used at the discretion of the WLSBB to promote and enhance the Walled Lake Schools Bowling Program. The WLSBB may elect to fund specific expenditures as requested by the Walled Lake Bowling Program. All funds will be subject to review and

compliance with all Walled Lake Consolidated Schools guidelines. The WLSBB shall contribute funds to the “Walled Lake High Schools Bowling Scholarship Funds,” which is managed by Legacy Scholarships, Inc.

### **Article VII Meetings**

- A. Executive Board meetings shall be held after the annual election and at any other time as deemed necessary. A quorum of the Executive Board shall consist of 4 members present and voting at any Executive Board meeting.
- B. General Membership meetings will be held at the beginning of each season and as determined by the Executive Board. Notice of meetings will be given 2 weeks in advance when possible. A quorum of a membership meeting shall consist of those members present and voting at that meeting.
- C. General Membership meetings will discuss WLSBB current business, future business and any concerns that a member feels needs to be addressed regarding WLSBB business and protocol.

### **Article IX Committees**

Committees shall be established to support the WLSBB and consist of a chairperson. Each Committee chairperson is responsible to keep a Procedure/Record account of their activity. Standing committees may include but are not limited to: Fundraising, Budget, Publicity, Banquet and Volunteer or Special Events.

### **Article X Amending the Bylaws**

These Bylaws may be amended at any General Membership meeting of this organization by a two-thirds vote of the members present, provided that prior notice of the proposed change has been given.

### **Article XI Dissolution of Organization**

In such case as the WLSBB organization is no longer in existence, all remaining assets, including but not limited to funds, financial records, secretarial records and supplies shall revert to the Walled Lake Consolidated Schools.